

Planning Council



Jared Vega, Chair

Thursday, September 9, 2010
5:00 pm to 6:30 pm
Area Agency on Aging/Care Directions
1366 East Thomas Road, Phoenix
3rd Floor, Room 303

4041 North Central Avenue
Suite 1400 • Phoenix, AZ 85012-3329
(602) 506-6321 phone
(602) 372-8499 fax
PlanningCouncil@mail.maricopa.gov

Meeting Minutes

In Attendance

Committee Members *AT: Attended AB: Absent EX: Excused ALT: Alternate Present LOA: Leave of Absence*

AT	Andrew Cheyvollier	AT	Barr Jenkins	EX	Bonnie Ott	AT	Carol Williams
AT	Cheri Tomlinson	AT	Claire Sinay	AT	Colin Sheffield	AT	Dan Lindell
EX	Daniel Ruacho	EX	David Aguirre	AT	Debby Elliott <i>alt: Philip Seeger</i>	AT	Deborah Frusciano <i>alt: Kimberley Bickes</i>
LOA	Dennis Vanegas	EX	Don Welsh	AT	Eric Moore	AT	Jared Vega
AT	Jennifer Lewis	AT	Jonathan Harris	AT	Juan Carlos Perez	AT	Keith Thompson
LOA	Larry Stähli	AT	Lucio Amado			EX	Mary Rose Wilcox <i>alt: Mark Kezios</i>
AT	MiAsia Pasha	AT	Michael Bryson	AT	Miguel Garruna	EX	Randall Furrow
EX	Richard Burrell	AT	Robert Solis	AT	Ron Hill		

Guests

Rebecca Barnett	Abdul Hasan	David Dube	Judy Norton
Judy White	Maclovía Morales	Brian Williamson	Judy White (via telephone)
Tamra Stark	Boni Lowney		

Administrative Agent Staff

AT	Rose Conner	AT	Kenneth Leighton-Boster	Carmen Batista	AT	Deanna Feintuch
	Dyle Sanderson	AT	Edd Welsh	Georgina Lowe	AT	Jennifer Hawkins
	Otis Evans	AT	Victoria Jaquez			

Support Staff: John Sapero

MEETING MINUTES *continued*

Welcome, introductions and declarations of any conflicts-of-interest

Planning Council Chair Jared Vega called the meeting to order and welcomed the attendees. Everyone introduced him/her self and declared any conflicts-of-interest.

Determination of Quorum

Jared Vega determined that quorum was established with 17 of 30 members in attendance at 5:06 pm.

Review of the Minutes and Action Items From the Prior Meeting

Participants silently reviewed the summary minutes from the July 8 and August 12, 2010 meetings. Lucio Amado noted he was listed as present at the August meeting, but did not attend. Jennifer Hawkins noted her name was listed incorrectly on the July minutes.

MOTION: Claire Sinay moved to approve both sets of minutes as amended. Ron Hill seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Administrative Agent Update

Please see the attached report presented by the Administrative Agent.

Debby Elliott asked how long the transfer of funds will take between Parts A and B. Rose Conner replied the transfer will take place immediately as soon as HRSA approves the carryover request.

Rose introduced Edd Welsh, who has been hired as an RN data analyst for the Part A program.

Chair Update

Jared discussed that Colin Sheffield is leaving the Planning Council due to a personal move. Colin thanked the Council for the opportunity to be involved.

Jared then related that he and Part A program staff attended the Ryan White Grantee Conference. Jared related he found the conference very informative and hoped to utilize information gained at the conference in future Council activities.

MEETING MINUTES *continued*

Reallocations

Reallocations

Rose Conner discussed the following reallocations recommendations:

Decreases

Mental Health	(\$119,476)
Substance Abuse	(\$52,371)
Nonmedical Case Management	(\$148,153)
Total decreases:	(\$320,000)

The recommendations to decrease funding in these categories are due to the utilization of these services being less than anticipated in the first 6 months of the grant year.

Increases

Medical Transportation	+\$10,000
Oral Health	+\$270,000
Medical Nutrition	+\$20,000
Health Insurance Premiums/Cost Sharing	+\$20,000
Total increases:	+\$320,000

The recommendations to increase funding in these categories are due to utilization of these services being more than anticipated in the first 6 months of the grant year.

Jared Vega related the Allocations Committee approved these reallocations.

MOTION: MiAsia Pasha moved to accept the reallocations as presented. Juan Carlos Perez seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Planning Council Support Budget Reallocations

Jared Vega discussed that Planning Council Support has recommended that \$13,500 be returned to the Part A program for distribution to direct services. Additionally, \$2000 would be redistributed among budget line items to fund the printing of the What's Your Score/Are You Covered education materials. These materials promoted the importance of getting lab work completed, and maintaining ADAP eligibility.

MOTION: Colin Sheffield moved to accept the PCS budget reallocations as presented. Debby Elliott seconded.

DISCUSSION: Cheri Tomlinson asked if the indirect rate would be impacted by the removal of funds from the PCS budget. John Sapero replied this would occur, but would not be significant.

MEETING MINUTES *continued*

OUTCOME: The motion passed.

Revisions to the Service Delivery Guidelines for Oral Health Services

Rose Conner provided an overview of the strain on service delivery increased enrollment in Oral Health Services has caused. The Administrative Agent had requested that the Community Health Planning & Strategies Committee develop recommendations for changes in the delivery of this service.

The Community Health Planning & Strategies Committee developed the following revisions to the service delivery guidelines for Oral Health Services:

- The contractor discontinues any new enrollment in dental insurance for the remainder of the 2010 grant year.
- The Federal Poverty Level (FPL) for eligibility in dental insurance be reduced to 200% effective immediately after approval by the Planning Council.
- All clients that have not utilized their dental insurance benefit for the last 12 months will be disenrolled, effective immediately after approval by the Planning Council. The contractor will review client utilization records monthly, and disenroll any client that has not utilized services for the past 12 months.

Additionally, the Allocations Committee has added:

- A request for an analysis of the financial impact of disenrolling clients on a rolling six-month timeframe be completed and presented for the Committee's review in October.

MiAsia Pasha asked what a person at 200% of federal poverty level could make each month. Debby Elliott replied it was \$1806.00.

Keith Thompson asked if the guidelines provided the provider with enough flexibility to address unique circumstances. Judy White replied these issues would be addressed on a case-by-case basis.

Ron Hill asked how the six month timeframe for disenrollment would impact clients. Rose Conner replied that this was not part of the recommendation yet. The Oral Health provider will need to collect more information about this possible change.

MOTION: MiAsia Pasha moved to accept the recommendations as presented.

DISCUSSION: Claire Sinay made a friendly amendment to enable clients who in the middle of a care plan to complete this plan. MiAsia accepted this amendment.

Andrew Cheyvollier seconded the motion.

MEETING MINUTES *continued*

OUTCOME: The motion passed.

Approval: New Planning Council Members

Ron Hill presented the following individual for membership:

- Johnny Garcia, Alternate for Jennifer Lewis

MOTION: Keith Thompson moved to approve the membership of this individual via secret ballot. MiAsia Pasha seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

Later in the meeting Ron Hill announced that Johnny Garcia had been approved for appointment to the Planning Council.

HRSA Part A Grant Guidance Revisions/National HIV Strategy Implementation Discussion

Rose Conner discussed that HRSA had released revised grant guidance after the GY 2011 PSRA determinations had been completed. Rose Provided an overview of the changes, which focus on identifying people who are unaware of their HIV status, making them aware, and engaging them to enter medical care.

Rose Conner discussed that the National HIV/AIDS Strategy was a focus of the Ryan White Grantee Conference. Rose related Cheri Tomlinson had attended a webinar discussing the strategy. Cheri provided an overview of the presentation:

- Four major at-risk groups: AA, Latino, MSM
- Need to analyze how to use existing funding/programs to reach the public
- A community-level approach to education
- Community viral load, use a measure of performance
- US investment slide: Reallocate funding to change the system for better outcomes
- How will this impact our programs: Changes in Ryan White programs – reauthorization may not have significant change
- Prepared to show in applications and outcomes how they are meeting these strategies

Rose Conner : Read and reread documents. There is a whole new section to the grant application related to Early Identification of Individuals with HIV/AIDS (EIIHA). The AA is working with Collaborative Research and community partners to develop a strategy to meet the requirements of this section. Of the 100 points available in the grant app, 33 points go toward this section.

MEETING MINUTES *continued*

Rose Conner asked that the Community Health Planning & Strategies Committee begin development of a strategy at their next meeting. Additionally, in order to reallocate funding determined during the GY 2011 PSRA Sessions, the AA requested a special meeting of the Planning Council meeting occur on Thursday, September 30.

Jennifer Lewis asked if there were opportunities to fund additional categories. Rose Conner discussed that the funding for EIS was most important to meet the HRSA requirements, and the revised allocations were not meant to redo the PSRA determinations.

Colin Sheffield asked if EIS is a core service. Rose Conner replied that it is.

Deborah Frusciano asked community partners had been informed of this directive, and a could be used as part of the strategy. Rose replied that the Part A strategy must address how Part A will be integrated into existing activities , rather than simply describing those activities.

Jennifer Lewis asked if Part A could now fund testing. Rose Conner replied this could happen, but not supplant any existing testing.

Cheri Tomlinson discussed how the consumer education initiative approved earlier in the meeting could be part of the strategy.

There was discussion regarding the service definition of Early Intervention Services, how the Phoenix EMA statistics compared to national stats, and how data could be collected.

MOTION: Ron Hill moved to extend the meeting by 15 minutes to conclude business. Eric Moore seconded.

DISCUSSION: None.

OUTCOME: The motion passed.

A consensus was reached to hold a Planning Council meeting on September 30, 2010.

Committee Reports

Allocations: No update was provided.

Community Health Planning & Strategies: Cheri Tomlinson discussed the committee will discuss strategies for Early Intervention Services.

Membership: No update was provided.

Rules: No update was voiced.

MEETING MINUTES *continued*

Standards: Claire Sinay discussed the committee is continuing to revise standards of care.

Education & Empowerment: Jonathan Harris discussed the committee will finalize the logistics for the September 25, 2010 consumer education event.

Update: Other Ryan White Programs

Part B

Judy Norton discussed:

- The ADAP program determined not to implement a waiting list. The program is watching expenditures closely month-to-month.
- Part B received supplemental funding in the amount of \$260,000.
- There has been a change to the ADAP eligibility process – an attestation from a client that they do not qualify for AHCCCS can no longer be accepted

Part C

Eric Moore discussed:

- Part C is completing their grant application. Part C funds are awarded for five-year cycles. HRSA has streamlined the application process.
- Part C is collaborating with their counterparts in Houston to develop methods to address the unaware population.

Part D

Boni Lowney discussed:

- The Part D grant year ended on July 31st. 933 women and youth were served.
- Part D is collaborating with Part A to implement a consumer awareness campaign to educate PLWHA about the importance of having current lab results and maintaining their ADAP eligibility. The campaign was developed by the Part A program in Seattle and was very successful.

Current Event Summaries

Debby Elliott discussed the Arizona Fall Prevention Coalition will present an event at Banner Good Samaritan on September 22, 2010.

MiAsia Pasha discussed that the Black AIDS Task Force has created an AIDS Walk team. Deborah Frusciano and Debby Elliott also shared information about their organization's Walk teams.

Michael Bryson discussed that the Prevention Planning Group of Arizona is promoting a National Minority AIDS Council technical assistance training on Tuesday, October 5th.

MEETING MINUTES *continued*

Call to the public

Rebecca Barnett related that Walgreens is selling red ribbons in their stores to raise funds for the AIDS Walk.

John Saperro promoted AIDS Walk Phoenix.

Adjourn

The meeting adjourned at approximately 6:41 pm.